



May 26, 2017

TO: Cancer Clinical Researchers and Staff

RE: CCSG Data Cleanup

We are preparing for the renewal of the Cancer Center Support Grant (CCSG) which is scheduled for submission to the NCI later this year. An important part of the grant renewal is submission of Data Table 4, a summary table of all studies open to accrual and their total patient accrual to date for the previous 5 years. **For this upcoming grant renewal, the 5-year time period will be 07/01/2012 through 06/30/2017.**

In order to report this data accurately the CPRC Manager, Megan Johnson, will be reaching out to PIs of all applicable studies which do not track subject accrual in OnCore or REDCap and asking them for study status dates, IRB approval letters, and a complete list of all accrual to date. The accrual document must be de-identified and list each subject's enrollment date. Please also provide gender, race, and ethnicity information for each subject if available.

These requests will be sent after 06/30/17 to capture all subject accrual data through the renewal period. Please be prepared to send this information in a timely manner to avoid delays in our renewal preparation.

I appreciate your help with this process. We want to present the Masonic Cancer Center in the best possible light and reporting of your studies is a very important part of our review.

Thanks for your help,

Douglas Yee, MD
Director, Masonic Cancer Center